

**HELPING INDUSTRY
TURN DATA INTO
INFORMATION.**



**A F G C
Authorised
Food Data
System®**

Product Information Form V6.0

Implementation
Road Map

June 2021



Things I wish I knew or had access to before implementing this

Introduction



Who is this for?



How do I use this?



Why should I listen to this presentation?





PIF V6.0 Implementation Road Map



1

DISCOVERY

?

What is a PIF/ePIF?

?

Why should my business use a PIF/ePIF?

?

What does my business require from an ePIF portal?

?

How does my business purchase cloud based software?



1

What is a PIF/ePIF

 AUSTRALIAN FOOD & GROCERY COUNCIL

INTRODUCTION TO PIF V6

GEOFFREY ANNISON, PhD.
Deputy Chief Executive Officer, AFGC

[Click here to watch this video](#)



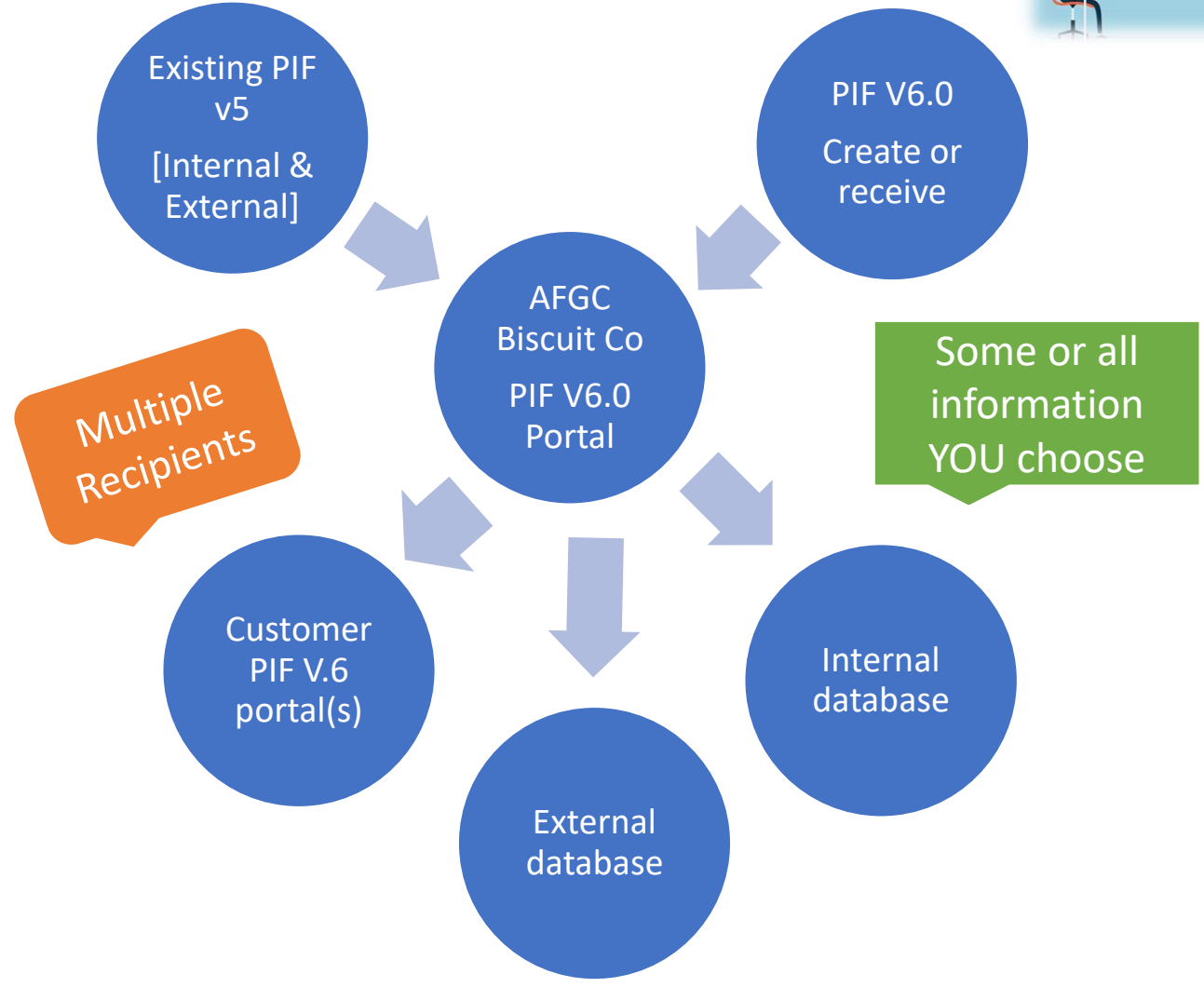


What is a PIF/ePIF?



PIF Exchange:

- ✓ Your choice
- ✓ You control





Why should my business use a PIF/ePIF V6.0?



- ✓ One true source
- ✓ A highly secure repository of compliance information
- ✓ Accessible by multiple authorised staff
- ✓ Records searchable by multiple attributes
- ✓ A highly secure electronic method of exchanging PIF information
- ✓ Process improvements, reducing duplication and errors.



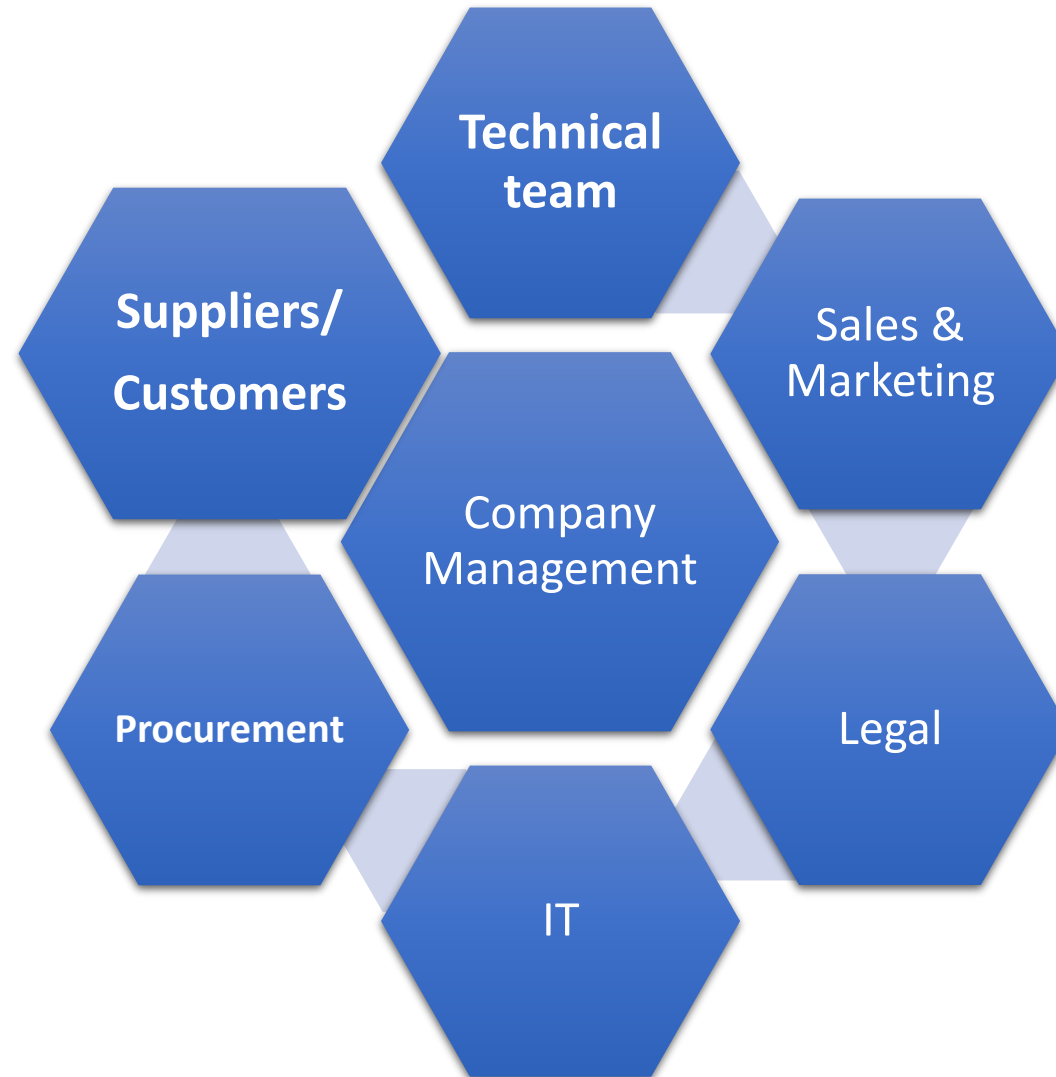
Why should my business use a PIF/ePIF V6.0?



- ✓ Latest version of information – PIF system and company information
- ✓ Electronic exchange of data
- ✓ Traceability of information – sent and received
- ✓ Reduces business risk
- ✓ Australian industry standard format
- ✓ PIF covers off all required information in one place



What does my business require from an ePIF V6.0 Portal?





How does my business purchase cloud based software?

ePIF/PIF V6.0 is cloud based software

Up front you will need to consider:

- ✓ key people/functions in your business who will have a say – IT
- ✓ What is your approval process for software?
- ✓ What security requirements/policies does your business have?
- ✓ What other business systems does your business have?
- ✓ Does the business have to upgrade an inhouse system?



2

BUSINESS CASE



- Develop the Business Case/Justification
[Consider transition plan]

- Review/Evaluate the ePIF V6.0 Portals
Select the portal for your business

- Pitch/sell to the business & secure approval



Develop the Business Case/Justification



AFGC Business Case Template



Review/Evaluate the ePIF V6.0 Portals
Select the portal for your business



PIF V6.0 is available from 3 Vendors
who have been approved by the AFGC



The base functionality across the
portals is the same



All the portals talk to each other – you
only need one

Bizcaps
SOFTWARE



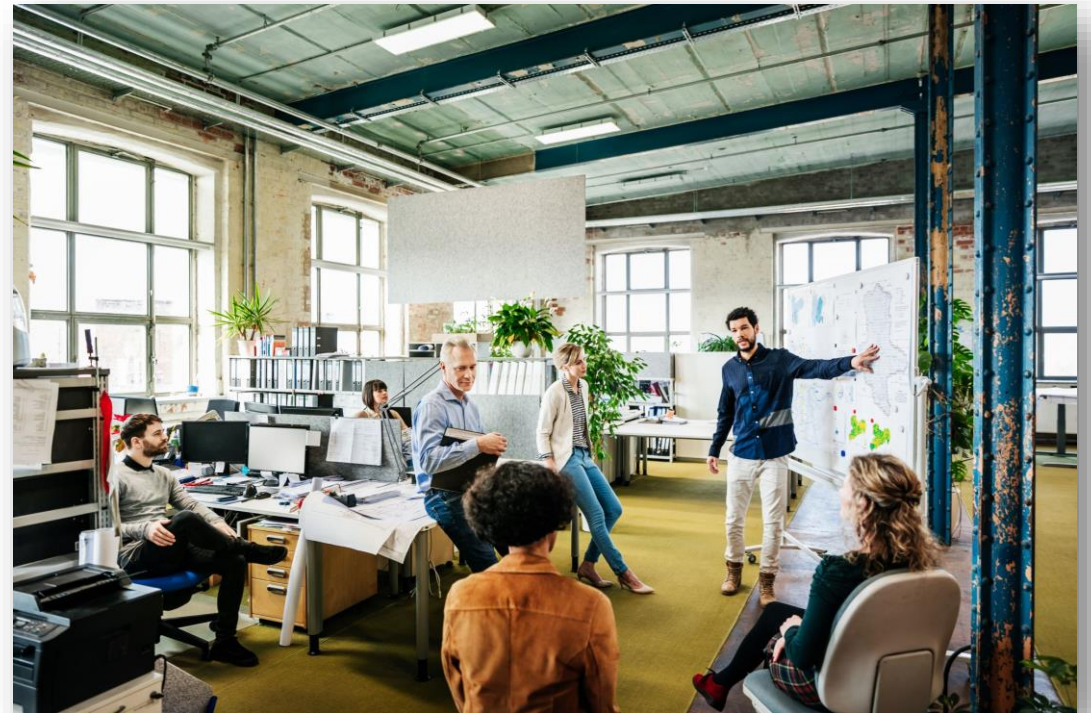
HAMILTON GRANT

2

Pitch/sell to the business & secure approval



Follow your business processes to pitch the business plan to gain approval



3

IMPLEMENTATION



- Develop a project plan & team

Consider **change management** within business and with key external stakeholders

- Develop an implementation plan with the Vendor
- Set up & test portal

- PIF data upload & population
- Go live - send & receive ePIFS

3

Develop a project plan & set up a team



AFGC Project Plan Template



Change Management

Change management is structured approach that ensures changes are smooth and have the desired impact. Your approach will need to fit your business.

Four Principles:

1. Understand Change: What it is, how it will be achieved, and why it needs to happen.

1

2. Plan Change: this can include achieving high-level sponsorship of the change project, as well as identifying wider involvement and buy-in opportunities.

1, 2 & 3

3. Implement Change: you need to ensure that everyone involved knows what they're doing. This may include training needs, appointing "change agents," providing support for people across the organization, and setting specific success criteria.

3

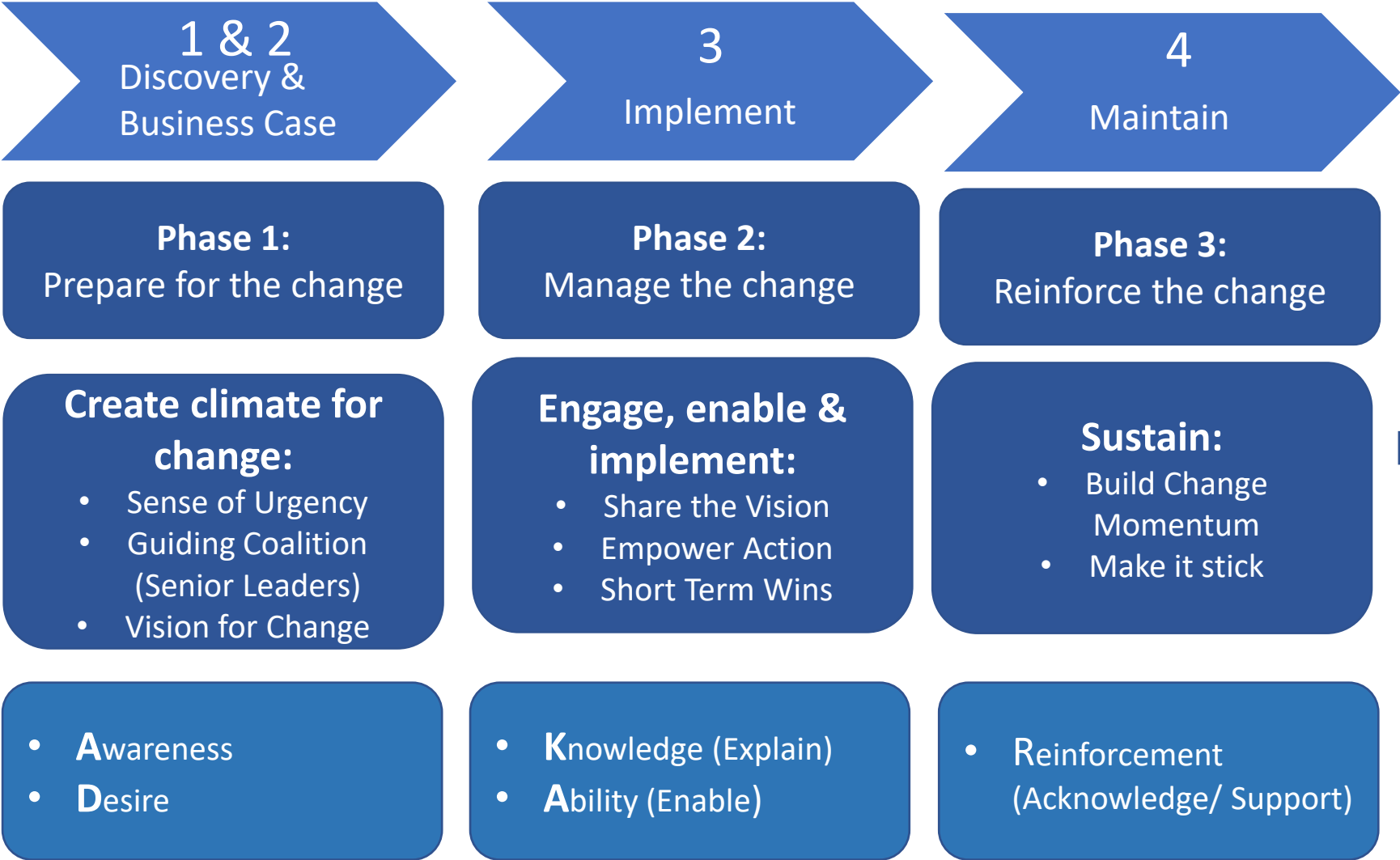
3. Communicate Change: everyone needs to know why the change is happening, feel positive about it, and understand how they can achieve success.

1, 2 & 3

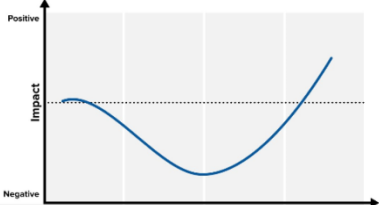
3

Change Management Models

There are a number of models and tools which are used to assist with effective change management. Here are some suggested examples (none are specifically recommended):



THE CHANGE CURVE
The 4 stages people go through as they adjust to change



PROSCI

KOTTER

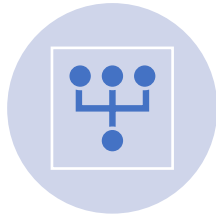
Model for creating urgency for organisational change

ADKAR

Outcomes an individual needs for change to be successful

3

Develop an implementation plan with the Vendor



INTEGRATION WITH EXISTING BUSINESS SYSTEMS, CUSTOMERS & SUPPLIERS



TEST PIFs



TIMELINE



FEATURES OF PORTAL



UPLOADING OF DATA



WIDER BUSINESS IMPACTS & PROCESS MANAGEMENT



WHERE DOES YOUR INFORMATION GO

3

Set up portal and test



INTEGRATION WITH EXISTING BUSINESS SYSTEMS, CUSTOMERS & SUPPLIERS



TEST PIFs



TIMELINE



FEATURES OF PORTAL



UPLOADING OF DATA



WIDER BUSINESS IMPACTS & PROCESS MANAGEMENT



WHERE DOES YOUR INFORMATION GO

3

PIF data upload & population

Go live - send & receive ePIFS



Business as usual while implementing	Upload existing v5 PIFs or data entry	Enhance data where necessary, either in one tranche or when needed.	Check data integrity/cleansing data
Upload existing v5 data or data entry	Enhance data where necessary, either in one tranche or as needed	Data management/Data cleansing	Check data integrity/Test PIFs/Mapping Doc
Alert customers & suppliers	Manage data – ongoing	Reasons why companies won't send or receive – "case for use"/co-authoring	How are we going to keep information up to date.

4

MAINTENANCE



- Training – ongoing & other functions

- Integration with other systems (timing & priority)

- Upgrades/Updates – system & data

Training



Different stakeholders will require different training depending on their level of interaction with the PIF and the PIF system

General Training

- AFGC resources



Applied Training

- Implementation partners (Vendors)



4

Integration with other systems



Generally, portal vendors provide native integration with other systems in their product offerings.

In addition, vendors may also provide other integration modules that allow access to portal data from other systems using standardised protocols. For example:

- Recipe Management
- Regulatory systems
- PLM (Product Lifecycle Management)
- Materials Management
- Documentation repositories
- ERP (Enterprise Resource Planning)
- Customer Service

Vendors should be contacted directly when evaluating their integration capability.

All vendor portals are cloud hosted in their default configurations, so it will likely be necessary to engage IT departments to set up secure channels between on-premise systems and the cloud hosted portal to carry out data exchanges.

4

Upgrades/Updates – system & data



The food industry is a quickly evolving landscape and providers of food ingredient and products do need a solution in place in order to be seen as being responsive.

- ✓ If you are using this technology you can respond to changes more quickly
- ✓ Current system/platform easier to update “seamlessly”

By being on-board with a PIF V6 vendor your system will automatically incorporate changes that are made to the PIF.

- ✓ Backwards compatibility

Ongoing maintenance & management of PIF



Considerations:

Review (recommendation) - every 2-3 years or when the product changes – driven by:

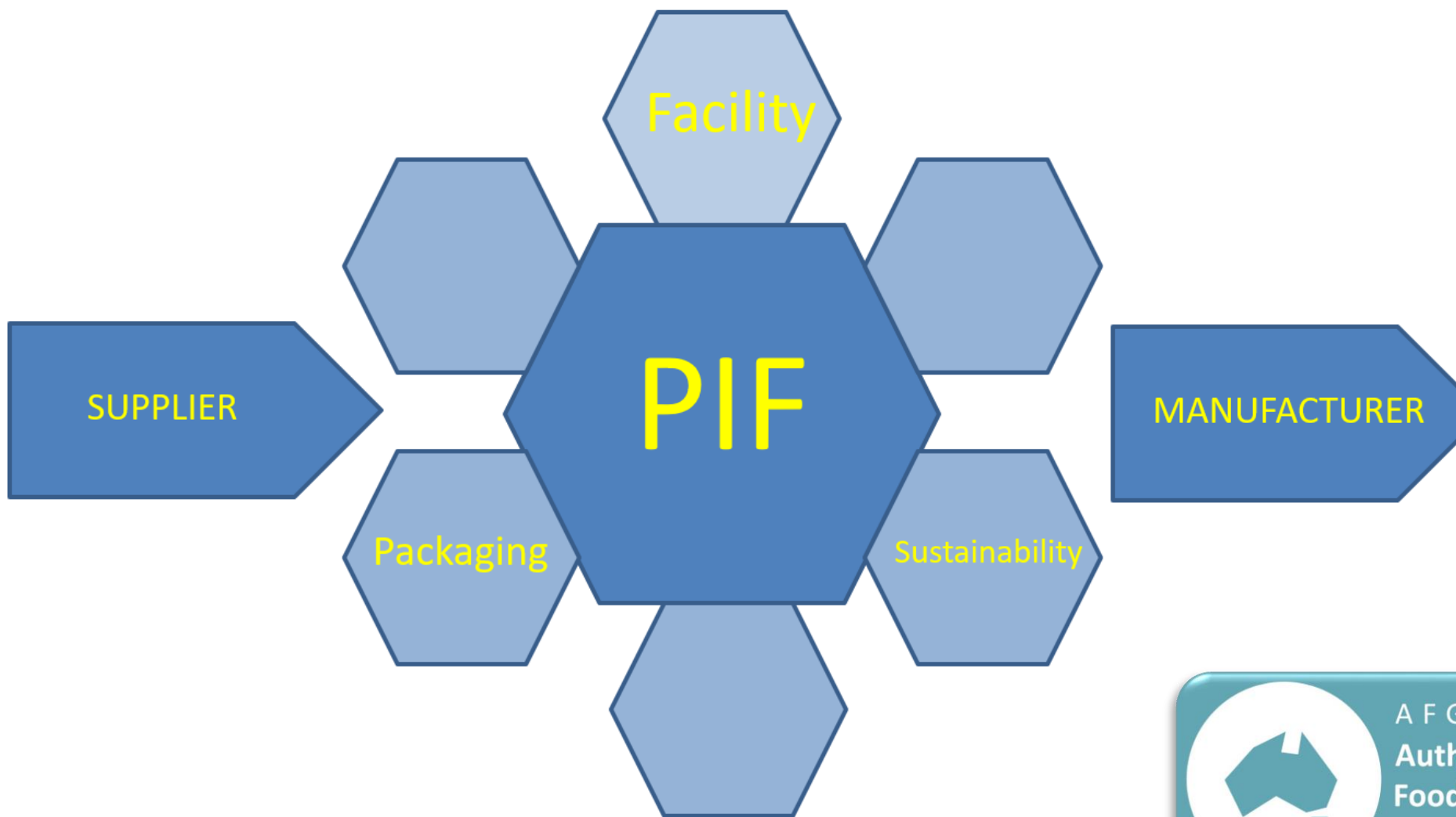
- quality management systems
- regulatory changes
- customer requirements
- supplier changes

Reissue only if there is a material change to the information which will affect:

- formulation
- labelling – claims or commitment to customers
- regulatory compliance

Backwards compatibility





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