

# MEMBER BRIEF

## *CODE OF CONDUCT - COLES PROVIDES ADDITIONAL CLARITY ON SUPPLIER PORTAL*

Coles became a signatory to the Food and Grocery Code of Conduct (FGCC) on 1 July 2015.

Following a series of roadshows in October and November 2015 outlining the Coles approach to the FGCC updated Terms and Conditions were issued to all vendors in December 2016.

In addition Coles communicated the importance of the supplier portal to the vendor community as it hosts a range of supporting policy documentation.

The AFGC has received feedback from members on the Coles approach and has been in regular contact with Coles to seek clarification on a number of related matters.

The attached document, provided by Coles, provides additional information on how the retailer is implementing the FGCC and includes details on:

- Code compliant Grocery Supply Agreements (GSAs),
- What Coles are asking of suppliers in relation to the offers,
- Role of the Supplier Portal,
- Role of the notification emails that suppliers have been receiving from the Supplier Portal and the recent improvements to these emails following supplier feedback.

The following contacts within Coles can provide additional assistance:

- Your Category Manager
- Supplier Portal <https://www.supplierportal.coles.com.au/csp/wps/myportal>
- Supplier Portal support [ColesSupermarketsSupplierRelationships@coles.com.au](mailto:ColesSupermarketsSupplierRelationships@coles.com.au)
- Code Compliance Manager [GroceryCodeComplianceManager@coles.com.au](mailto:GroceryCodeComplianceManager@coles.com.au)

### **Next steps**

Members are encouraged to read through the attached document and to ensure the relevant Coles account teams within your business have reviewed the document.

Members are also reminded of the FGCC support material available in the members section of the website; the AFGC NextGen training programs; and the AFGC assessment line. For general enquiries pertaining to the Code you can also contact [Samantha Blake](#).

**GARY DAWSON**  
**CHIEF EXECUTIVE OFFICER**